

Minutes of discussion for the 2nd meeting of Governing Body ITI ,Balugaon held on 25.11.2024 at 4:30 PM under the Chairmanship of Sri Jyoti Sankar Sahu, OAS(S) CDO-cum-EO Zilla Parisad, Khordha on behalf of Collector & District Magistrate at Office Of The Principal ,Govt.ITI. Balugaon, Khordha.

Standing members:-

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|--|---|-----------------|
| 1. Dr. Gitanshu Mohan Das | — | Member |
| District Welfare Officer ,Khurda | | |
| 2. Sri Bijaya Kumar Patra | — | Member |
| Dy. Director skill Devlopment & Employment,Khordha | | |
| 3. Sri Sahadev Naik | — | Member Convenor |
| Principal Govt.ITI ,Balugaon | | |

Members Present :-

- | | | |
|--|---|-----------------|
| 1. Sri Bijaya Kumar Patra | — | Member |
| Dy, Director skill Devlopment & Employment,Khordha | | |
| 2. Sri Haladhar Sabar | — | Member |
| BDO Chillika | | |
| 3. Sri Sahadev Naik | — | Member Convenor |
| Principal Govt.ITI ,Balugaon | | |

The Meeting was chaired by Sri Jyoti Sankar Sahu , OAS(S) CDO- cum-EO Zilla Parisad, Khordha and representative of Chairman Governing Body ,ITI Balugaon

At the outset of the meeting ,Principal ITI Balugaon welcome the Chairman and the other members present in the meeting .

The principal Placed before the Agenda of the minutes of meeting

AGENDA :-

- 1.Welcom Address by the Principal
2. Review of Academic Curriculum & Admission status during current training session 2024-25.
- 3.Steps to be taken for upcoming admission session 2025-26 .
- 4.Organization of different program/Activity at Govt.ITIs.
- 5.Engagement of Guest Instructor for the session 2024-25.
- 6.OJT (On Job Training).
- 7.ROR
8. Any other point for discussion with kind permission of the chair.

2. Review of Academic Curriculum & Admission Status during current training session 2024-25

SL. No.	Trade	Intake	No. of candidates admitted during 2024-25	Vacancy
1	Dress Making (NSQF)	40	40	0
2	Electrician(NSQF)	40	40	0
3	Fitter(NSQF)	40	40	0
4	Technician Electronics System Design Repair (NSQF)	24	24	0
Total		144	144	00

SL. No.	Category	Boys	Girls
1	General	73	52
2	SC	14	02
3	ST	02	01

Out of total intake 144 nos. 144nos. candidates in different trade admitted ,where in 56 nos. of women candidates got admission and 30% target on women enrollment for total 43 seats filled at this institute by accorded with proper measures of advertisement through poster, Brochures & Leaflets as well as Electronics Media also.

3. Steps Taken for upcoming Admission session 2025-26

Trade	Intake	No of Candidates to be Admitted	Proposed % and number of Women to be admitted	SC %	ST %
Dress Making (NSQF)	40	40	30%	6	9
Electrician(NSQF)	40	40		6	9
Fitter(NSQF)	40	40		6	9
Technician Electronics System Design Repair (NSQF)	24	24		4	6
Mechanic motor vehicle (NSQF)	48	48		7	11
Total	192	192	58	29	44

As like previous year practice ,more of high school passed out student to be motivated for craftsman training through conducting of Headmasters sensitization program .Concerned District Education Officer Khordha & respective Block Education Officer of different block of the district shall coordinate with the institute and provide required support and cooperation .

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Women empowerment under "sudakhya Scheme " Mobilization of women candidates of the respective Block Education Officer of khorda District also.

4. Organization of different program/activity. at Govt .ITIs.

Under advisory of the Government Guidelines ,Koushal Rath Programe has been performed satisfactorily at this institute where in Rs.21000 /- funds was sanctioned to this ITI and unspent Balance of Rs.28 has been refund to Govt. through treasury Challan deposit in the special head of account.

Another program **Swachta Hi Seva** has been completed with grand success by focusing on various cleanliness activity like plastic free camping, Plantation, making of dustbin from garbage materials ,swachata slogans ,debate ,quiz competition ,swachata Rally etc. as a part of this program. Certificate trophy distribution to the participant .

5. Engagement of Guest Instructor for session 2024-25

As all units of all trade has been filled up for the current session 2024-25, hence total 06 nos. trainers to be engage to manage the class .At present no trainer has been posted out of the 06 trainers at the level of DTE&T ,Odisha and to manage the classes the service of Guest Instructor to be hired on hourly remuneration basis as 02 nos. of Guest Instructor has been approved by the Government on first phase . The committee agreed to engage Guest Instructor basing upon the due procedure approval of next competent authority keeping into ^{account} allotment of fund by Government.

6. OJT- On Job Training.

As regards OJT, there is a provision of 1600 hours training in a year out of which training as per DGT syllabus for 1200 hours be provided at the ITI Level and rest 400 hours be for near by industry (OJT)/Project work.


P T O

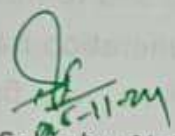
7. ROR

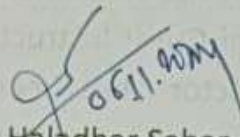
As regards ROR of the land in possession (Govt. Land) by the institute, the chairperson advise the principal to apply before the component authority under ERA 2006 in form "A" for Approval of the same by the DFO Balugaon within the prescribed timeline.

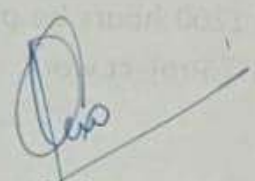
The Meeting was ended with vote of thanks to the Chair.

Dr. Gitanshu Mohan Das
DWO, Khurdha (member)


Sri Bijay Kumar Patra
Dy. Director Skill Development
& Employment, Khurdha (member)


Sri Sanadev Naik
Principal Govt. ITI, Balugaon
(Member Convener)


Sri Haladhar Sabar
BDO, Chilika (Member)


Sri Chanchal Rana, IAS
Collector-cum- District Magistrate, Khordha
and Chairman Governing Body
Govt. ITI, Balugaon